



UNIVERSITY	
Name	Universidad Fernando Pessoa Canarias
Erasmus University Code	E LASPAL-43
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International Relations and Mobility Office	José Luis García – internacional@ufpcanarias.es

COORDINATORS – Contact details for students	
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NOMINATION AND APPLICATION PROCEDURES	
TO BE COMPLETED BY PARTNER UNIVERSITIES	
Nomination procedure for Universities	Students have to be nominated by their universities through email. The body in charge of this procedure is the UFPC's International Relations and Mobility Office (internacional@upfcanarias.es).

	<p>Although early nominations are strongly recommended, the following stipulated calendar applies:</p> <ul style="list-style-type: none"> • For 1st semester or full academic year: by May 1st • For 2nd semester: by October 1st
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TO BE COMPLETED BY NOMINATED STUDENTS

<p>Application procedure for nominated students</p>	<p>Students nominated by their home institutions and accepted by the UFPC will receive an e-mail with the steps to follow and the documents to be forwarded.</p> <p>Attention: Every non-European student is responsible for the application of the visa or any other procedure established by the Spanish Authorities. In this case, we strongly recommend getting in touch with the Spanish Consulate or Embassy in your home / residence country, <u>prior arrival</u>, in order to get updated information regarding entry and residency requirements.</p>
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ACADEMIC INFORMATION

<p>Academic Calendar 2024/2023</p>	<p>The updated Academic Calendar, as well as many other important informations can be checked on our website under QUALIFICATIONS > UNIVERSITY DEGREES.</p> <p>Exams are on-site. Distance exams are not allowed.</p>										
<p>Language Requirements</p>	<p>The UFPC strongly recommends Spanish language skills equivalent to a B1 level at least. The language of instruction mainly used in the university is Spanish.</p>										
<p>Course Catalogue</p>	<p>Our choice of courses can be consulted directly on our website under QUALIFICATIONS > UNIVERSITY DEGREES > PLAN OF STUDIES.</p>										
<p>Grading System</p>	<p>Grades are given on a scale of 0 (lowest) to 10 (highest) and the minimum passing grade is 5.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #00b050; color: white;"> <th style="width: 15%;">UFPC (numeric grade)</th> <th style="width: 15%;">UFPC (alphabetic grade)</th> <th style="width: 45%;">Definition</th> <th style="width: 25%;">ECTS Grade</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">10 – 10 (MH)</td> <td style="text-align: center;">Sobresaliente (SB) y/o Matrícula de honor (MH)</td> <td style="text-align: center;">Excellent – Outstanding performance with no or only minor errors. It is awarded by the professor bearing in mind a wide variety of aspects.</td> <td style="text-align: center;">A</td> </tr> </tbody> </table>			UFPC (numeric grade)	UFPC (alphabetic grade)	Definition	ECTS Grade	10 – 10 (MH)	Sobresaliente (SB) y/o Matrícula de honor (MH)	Excellent – Outstanding performance with no or only minor errors. It is awarded by the professor bearing in mind a wide variety of aspects.	A
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Attendance	<p>Students are required to attend, at least, between 70% and 100% of the classes.</p> <p>The student is responsible of verifying the Course Description, as well as checking any applicable attendance requirement.</p>																				
Exams and Evaluation	<p>Most courses are evaluated through continuous evaluation (Evaluación Continua), which uses a combination of class attendance, participation, individual / group coursework and tests in order to grade the student.</p> <p>The students are generally required to achieve the minimum passing grade in all evaluation elements. The student is responsible of verifying the Course Description, as well as checking any additional or specific requirement or change with the professor.</p> <p>We strongly encourage our incoming students to check with the coordinators regarding specific evaluation methods that should be confirmed by students before the start of each course.</p>																				
Transcript of Records	<p>This document will be issued at the end of your stay in our university and will be sent directly to the International Relations and Mobility Office of your home country, on the address or email stated on your Application Form.</p>																				

PRACTICAL INFORMATION

Accommodation

UFPC does not offer accommodation through student

	<p>residences or similar facilities. We strongly recommend our incoming students to plan accommodation in advance.</p> <p>Prices may vary depending on the area and the characteristics of the accommodation, but the usual prices may be included among the following ranges:</p> <ul style="list-style-type: none"> • Santa María de Guía: <ul style="list-style-type: none"> ○ Room : 250€-350€ ○ Studio : 450€-550€ • Las Palmas de Gran Canaria: <ul style="list-style-type: none"> ○ Room: 300€-400€ ○ Studio: 550€-700€ <p>We are currently collaborating with a property rental place, called Spotahome focused on student accommodation. You will get some discounts by using the code UFPC25.</p> <p>In addition to that, we strongly encourage you to review Idealista and Fotocasa, which are the two main websites posting accommodation offers. Erasmusu will also have some offer mainly focused on exchange students.</p>
<p>Transportation</p>	<p>There are two major bus companies in Gran Canaria: Guaguas (yellow buses; limited to the municipality of Las Palmas de Gran Canaria), and Global (blue buses; connecting the rest of the island). Mobile APPs are also available.</p> <p>UFPC facilities are located in Santa María de Guía, in the north of the island of Gran Canaria. The university is easily accessed by public transportation lines from GLOBAL lines 100, 103 and 105 stopping at Guía or Instituto de Guía. There is a short walk between both stops and the UFPC.</p> <p>Parking facilities are also available on site.</p> <p>Please, do bear in mind you will have to comply with some local and state administrative procedures before getting the documents requested by the local transportation authority in order to issue your transportation card (Wawa Joven; under 28 yo); (Residente Canario; above 28 yo).</p> <p>In order to get your transportation card, the local transportation authority will request from you to get a NIE (Identification Number for Foreigners), as well as being</p>

	<p>registered in the municipality you will be living (Empadronamiento).</p> <p>We strongly encourage you to pick up an appointment before arrival, in order to proceed with these two procedures as soon as you arrived in Gran Canaria or even expedite the process.</p>
<p>Buddy Program</p>	<p>From the UFPC we try to connect incoming students with our current students here at the university. Once you are nominated by your home university, we will forward to you all instructions to participate on the program and get a Buddy assigned.</p>
<p>ID Cards</p>	<p>During your stay with us, you will receive the following cards:</p> <ul style="list-style-type: none"> • Digital University ID • Access Card, that will grant you access to the university