



UNIVERSITY	
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Erasmus University Code	E LASPAL-43
Website	https://www.ufpcanarias.es/
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NOMINATION AND APPLICATION PROCEDURES

TO BE COMPLETED BY PARTNER UNIVERSITIES

<p>Nomination procedure for Universities</p>	<p>Students have to be nominated by their universities through email. The body in charge of this procedure is the UFPC’s International Relations and Mobility Office (internacional@upfcanarias.es).</p> <p>Although early nominations are strongly recommended, the following stipulated calendar applies:</p> <ul style="list-style-type: none"> • For 1st semester or full academic year: by May 1st • For 2nd semester: by October 1st
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TO BE COMPLETED BY NOMINATED STUDENTS

<p>Application procedure for nominated students</p>	<p>Students nominated by their home institutions and accepted by the UFPC will receive an e-mail with the steps to follow and the documents to be forwarded.</p> <p>Attention: Every non-European student is responsible to apply for a visa or any other procedure established by the Spanish Authorities. In this case, we strongly recommend getting in touch with the Spanish Consulate or Embassy in your home / residence country, <u>prior arrival</u>, in order to get updated information regarding entry and residency requirements.</p>
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ACADEMIC INFORMATION

<p>Academic Calendar 2024/2023</p>	<p>The updated Academic Calendar, as well as many other important informations can be checked on our website under QUALIFICATIONS > UNIVERSITY DEGREES.</p> <p>Exams are on-site. Distance exams are not allowed.</p>								
<p>Language Requirements</p>	<p>The UFPC strongly recommends Spanish language skills equivalent to a B1 level at least. The language of instruction mainly used in the university is Spanish.</p>								
<p>Course Catalogue</p>	<p>Our choice of courses can be consulted directly on our website under QUALIFICATIONS > UNIVERSITY DEGREES > PLAN OF STUDIES.</p>								
<p>Grading System</p>	<p>Grades are given on a scale of 0 (lowest) to 10 (highest) and the minimum passing grade is 5.</p> <table border="1" data-bbox="521 1776 1406 1955"> <thead> <tr> <th>UFPC (numeric grade)</th> <th>UFPC (alphabetic grade)</th> <th>Definition</th> <th>ECTS Grade</th> </tr> </thead> <tbody> <tr> <td>10 – 10 (MH)</td> <td>Sobresaliente (SB) y/o</td> <td>Excellent – Outstanding performance with no or only</td> <td>A</td> </tr> </tbody> </table>	UFPC (numeric grade)	UFPC (alphabetic grade)	Definition	ECTS Grade	10 – 10 (MH)	Sobresaliente (SB) y/o	Excellent – Outstanding performance with no or only	A
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10 – 10 (MH)	Sobresaliente (SB) y/o	Excellent – Outstanding performance with no or only	A						

		Matrícula de honor (MH)	minor errors. It is awarded by the professor bearing in mind a wide variety of aspects.	
	9	Sobresaliente (SB)	Very good performance – Above average but with no or some minor errors	B
	7 – 8.9	Notable (NT)	Good – Generally good with a number of minor errors	C
	5 – 6.9	Aprobado (AP)	Satisfactory – Sufficient performance that meets the minimum criteria	D E
	0 – 4.9	Suspense (SS)	Fail – Considerable further work is required to meet the minimum criteria	F FX
	NP	No presentado (NP)	Absent – The student did not sit the exam	
Attendance	<p>Students are required to attend, at least, between 70% and 100% of the classes.</p> <p>The student is responsible of verifying the Course Description, as well as checking any applicable attendance requirement.</p>			
Exams and Evaluation	<p>Most courses are evaluated through continuous evaluation (Evaluación Continua), which uses a combination of class attendance, participation, individual / group coursework and tests in order to grade the student.</p> <p>The students are generally required to achieve the minimum passing grade in all evaluation elements. The student is responsible of verifying the Course Description, as well as checking any additional or specific requirement or change with the professor.</p> <p>We strongly encourage our incoming students to check with the coordinators regarding specific evaluation methods that should be confirmed by students before the start of each course.</p>			
Transcript of Records	<p>This document will be issued at the end of your stay in our university and will be sent directly to the International Relations and Mobility Office of your home country, on the address or email stated on your Application Form.</p>			

PRACTICAL INFORMATION

Accommodation

UFPC does not offer accommodation through student residences or similar facilities. We strongly recommend our incoming students to plan accommodation in advance.

Prices may vary depending on the area and the characteristics of the accommodation, but the usual prices may be included among the following ranges:

- Santa María de Guía:
 - Room : 250€-350€
 - Studio : 450€-550€
- Las Palmas de Gran Canaria:
 - Room: 300€-400€
 - Studio: 550€-700€

We are currently collaborating with property rental places, called [Spotahome](#) and [Uniplaces](#) focused on student accommodation. You will get some discounts by using the code UFPC25 (Spotahome) or UP25UFPC (Uniplaces).

In addition to that, we strongly encourage you to review [Idealista](#) and [Fotocasa](#), which are the two main websites posting accommodation offers. [Erasmusu](#) will also have some offer mainly focused on exchange students.

As in many other cities in Europe, we have been realizing very lately about scams when it comes to accommodation appearing around here, specially while looking for short term accommodation. We strongly encourage to watch out “to good to believe” deals, landlords requiring payments in advance, even before arriving to Spain, or any other red flag. It does not necessarily have to be a scam, but we encourage to pay special attention to these details while looking for accommodation.

Transportation

There are two major bus companies in Gran Canaria: [Guaguas](#) (yellow buses; limited to the municipality of Las Palmas de Gran Canaria), and [Global](#) (blue buses; connecting the rest of the island). Mobile APPs are also available.

UFPC facilities are located in Santa María de Guía, in the north of the island of Gran Canaria. The university is easily accessed by public transportation lines from GLOBAL lines 100, 103 and 105 stopping at [Guía](#) or [Instituto de Guía](#) or line 336 stopping

	<p>at the entrance of the university.</p> <p>Parking facilities are also available on site.</p> <p>Please, do bear in mind you will have to comply with some local and state administrative procedures before getting the documents requested by the local transportation authority in order to issue your transportation card (Wawa Joven; under 28 yo); (Residente Canario; above 28 yo).</p> <p>In order to get your transportation card, the local transportation authority will request from you to get a NIE (Identification Number for Foreigners), as well as being registered in the municipality you will be living (Empadronamiento).</p> <p>We strongly encourage you to pick up an appointment before arrival, in order to apply for these two procedures as soon as you arrive in Gran Canaria or even expedite the process.</p>
<p>Visa / Registration-NIE Procedures</p>	<ul style="list-style-type: none"> • EU and EEE Citizens shall get a NIE (Identification number for Foreigners) once arrived in Spain. This personal number will be requested for every single administrative procedure in Spain. Once assigned, this number remains the same lifetime. • Citizens originally from a country outside from the EU and EEE might have to check entry requirements. In any case, we strongly recommend to apply for a visa, if applicable, in your country of origin (even if your nationality allows you to enter the country and apply for the permit directly in Spain: <ul style="list-style-type: none"> ○ TIE (identification card) shall be requested upon arrival. This process is mandatory if staying 6 months or more, and optional if staying under 6 months. ○ If the residence permit is requested directly in Spain, you must comply with this procedure within 60 days upon arrival
<p>Buddy Program</p>	<p>From the UFPC we try to connect incoming students with our current students here at the university. Once you are nominated by your home university, we will forward to you all instructions to participate on the program and get a Buddy assigned.</p>

ID Cards

During your stay with us, you will receive the following cards:

- Digital University ID
- Access Card, that will grant you access to the university